



January 2022 Village News

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Email: clerk@brooklynwi.gov

Police Department – 608-255-2345
Fax – 608-833-8159
102 N. Rutland Avenue
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Public Works Dept. - 455-1842
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102 Windy Lane
Email: publicworks@brooklynwi.gov

Brooklyn Village Board Special Meeting Minutes December 13, 2021

The December 13, 2021, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Brooklyn Community Building by President Mark Bruner. Trustees present were Dan Olson, Kyle Smith (via Zoom), Sean Brennum, Mike Brusberg and Jacob Bachim. Trustee Brandon Arndt arrived late. Also present were Dave Ferris from Ehlers & Associates, Neal Patten from Oregon Observer arrived late, and Clerk-Treasurer Linda Kuhlman. Pledge of Allegiance. There were no public comments.

President's Report – Bruner wished everyone a Merry Christmas. He hopes you and your families find joy, peace and happiness through the season.

Brennum made a motion to approve the minutes of November 22. Olson seconded. Motion carried.

Resolution 2021-25 Awarding the Sale of \$1,120,000 Taxable General Obligation Community Development Bonds, Series 2021A – Dave Ferris from Ehlers & Associates reported there were five bidders. Bankers Bank was the low bidder with a true interest rate of 1.94%. The difference between the high and low was \$54,000, and that's about the amount we saved. Bankers Bank partnered with State Bank of Cross Plains for the bond purchase. Because of the reduced issuance cost, we were able to downsize the issue by \$20,000. It is actually \$1.1 million now. We are saving \$54,000 over what was shown originally. Bids went from 2.58% as the high, and 1.94% as the low. Reduced issuance costs, reduction on bond counsel, no disclosure counsel, no paying agent, and reduced underwriter adds up to downsize by \$20,000. Development assumptions and increment projections were given. Percentage of limit for general obligation didn't change. To get TIF to pay off, we will need additional value going forward, so we're going to want new construction. It was a good sale for the village. **Brennum made a motion to**

approve Resolution 2021-25. Bachim seconded. Kuhlman pointed out there might be an error on the resolution showing the \$1.12 million in the first paragraph. **Brennum amended his motion to include fixing the Resolution to say \$1.1 million instead of \$1.12 million.** Bachim seconded the amendment. **Ayes – Brennum, Bachim, Bruner, Smith, Brusberg and Olson. Noes – none.** Arndt was absent. Motion carried.

(Neal Patten arrived via Zoom) **Brusberg made a motion to approve bills as presented.** Olson seconded. Motion carried.

Election inspectors – Bruner said he will accept a motion to approve election inspectors for 2022-2023 as follows: Unaffiliated: Helen McCord, Jan Michaelis, Sandy Glasier, Erin Brennum, Mary Perkins, Deb Lewis, Dan Olson, Carrie Spilde, Craig Weatherby; Democratic Party nominee Barbara Snell; Republican Party nominee Jennifer Corliss; Chief Inspectors Pat Hawkey, Carol Smith, and Vicki Olson; and for registration purposes only Clerk Linda Kuhlman. **Smith made a motion to approve the election inspectors.** Brusberg seconded. Motion carried. Olson and Brennum abstained.

Kuhlman explained that according to the manual, employees can carry over up to 40 hours of vacation time. She spoke with the employees and most will have up to 40 hours to carry over. **Olson made a motion to approve up to 40 carryover hours of vacation for all employees.** Brennum seconded. Olson abstained.

Kuhlman explained that the **Dane County Sheriff's Office** awarded an additional pay increase to all sheriffs. They will receive 4% raise in January and 5% mid-year. It will increase our costs for the one deputy about \$2,500. When you include the overtime shifts, it is a total difference of \$6,000 for both the deputy and overtime shifts. She said it won't affect the budget, because we budgeted extra. Kuhlman stated the board should decide how to use the overtime hours and give direction to Deputy Grumke for snow events. She explained that Captain Tetzlaff spoke to the Oregon Police Department and Oregon School District about their student resource officer after an incident at the elementary school. The school is thinking about hiring a second SRO for the elementary schools, and they will consider partnering with us possibly in the future. We can check with them at budget time.

Brusberg asked what is considered a **snow event**. Bruner discussed any snow of an inch or more that vehicles need to be off the street. If snow is predicted, do they want Grumke to stay an extra 4 hours of overtime or come in early to ensure people are off the street. Bachim hopes with the first couple of snowfalls they can warn people. Olson suggested having the PW director and assistant PW director working with him to coordinate when he needs to come in. Brusberg asked if we're going to offer Deputy Grumke overtime and the ability to come in when needed. Kuhlman also brought up the extra 16 hours of overtime per week and how that would work with having Deputy Grumke on duty for snow events. We need to give direction to DCSO for those hours. Olson discussed doing four, 4-hour shifts from 7-11 a.m. during the week. Brusberg suggested Monday, Tuesday, Thursday and Friday from 7 to 11 a.m. Brennum and Olson suggested it would be for school and traffic. Kuhlman said we can give them direction, but they might not be able to fill all of it every week. Brusberg said maybe if there's a snow event, we can flex out one of those shifts for nighttime. Bachim said it would be smart to have Deputy Grumke stay late on days when it's supposed to snow. Smith suggested 6 a.m. to 10 a.m. for overtime, so the additional officer could catch the parking in the morning, and then wouldn't have to give it to Deputy Grumke. Discussion on how to use deputy hours. Olson said we average 11-13 snow events per year. Bruner said if Grumke stays an additional 4 hours, he could work a 4-hour instead of 8 hours somewhere else in the week. Brusberg likes the 7-11 for overtime, because it ties into school hours. Smith agreed, but wanted to make sure vehicles parked after PW plows could be ticketed or given a warning. Brennum thinks a 6 to 10 would cover it. Olson doesn't know if the overnight deputies would be able to be here by 6 a.m. Olson said that would be a question for Captain Tetzlaff, can they do the 6-10 instead of 7-11. **Brusberg made a motion that we have Deputy Grumke or another officer leveraged for overtime for a snow event and authorize Spilde to provide guidance to the deputy.** Brennum seconded. Bruner restated the motion and second, to allow Deputy Grumke to flex his schedule in coordination with Public Works to provide coverage for parking during snow events. Motion carried. Brennum asked if we will

table the discussion on the overtime extra shifts. Brusberg will reach out to the principal from Brooklyn to see her opinion on using extra hours.

Clerk's Report – The **financials** were passed out. November deposits of \$223,495.50, total withdrawals of \$141,355.82. Total balance in all accounts at end of the month is \$1,915,694.04. Green County tax bills went out a week ago and Dane County went out this week. We've started receiving payments. She thanked public works for the **tree lighting** on December 4. It went well. There were about 50 people/kids. They watched movie, decorated cookies and crafts and went out for the tree lighting. Everyone had a good time. She thanked Bachim and Smith for coming to the event. We have an **unemployment compensation** refund coming on Chief Engelhart's unemployment due to the COVID procedures. It's about \$7,200. **Clerk's office will be closed on December 24 and 31. Public works will be closed December 24, 25 and 30 and 31.** Received an email from Kathy Pennington, who is the Town Chair for Town of Brooklyn and also the Brooklyn representative to the **Green County Broadband Committee**. The Committee has posted a speed test on the Green County website under government and Broadband Ad Hoc Committee. The information is mapped in the area of how fast internet speeds are in the area, and it will help them to get more internet in Green County. The information will be on our website. The **next community meeting** set up by Josh Kaurich will be January 4 at 7 p.m. Kuhlman thanked **Meagan Hamlette for her service as a chief election inspector** for years. **Fire/EMS service award program** limit of state match increased to \$420. In the past the limit was \$390, so we can put in up to \$210 per employee. The budget will allow it, so it will be on the next meeting agenda for the commission for approval. (Arndt arrived at 7:13 p.m.)

Public Works/Utilities/EM – Bachim stated we received a bid from McCann's Underground for lift station cleaning contract extension. They've been doing the work since 2012. PW Committee is recommending approval of the proposal for cleaning and disposal fees. It's increasing, but it hasn't gone up for a few years. In 2022 service will be \$1,900, \$2,000 and \$2,100 and \$100 disposal fee; for 2023 it will be \$2,220 for cleaning and \$175 disposal fee; and \$2,400 for cleaning and \$200 disposal fee for 2024. The committee is making recommendation to approve. **Olson made a motion to approve a three-year contract extension for McCann's Underground.** Arndt seconded. Smith confirmed they are cleaned 3 times per year. So, the first year it would be a step-up process with \$100 disposal and then in 2023 all 3 would be \$2,200. Bachim confirmed. Motion carried.

Refuse & Recycling Container Policy – Bachim explained it used to be customers got containers when they got a meter, but Public Works would like to change it to not get a container until they contact the clerk's office with what size container they would like. Then the clerks will let PW know, and then they deliver the containers. Kuhlman also added a new sentence that the clerk's office will email Pellitteri to put that address on the route, and she also added "to receive a request from the owner and an occupancy certificate received by building inspector." Our inspector said a lot of communities do that, because other communities have had instances where people are moving in before getting occupancy permits. Bruner said it also keeps builders from putting building materials into the containers. Kuhlman also said one other possibility, which is up to the board and was taken from an old policy, is whether the board wants to start charging for containers when new owners get a water meter. Bachim said that could be months. Olson said when they call to request the cans, they can get billed. Bruner would recommend not charging until they actually receive their cans. Smith put in until they receive the can or get the certification of occupancy. Bruner confirmed once they get the cans, and they can't get the can until they get the certificate of occupancy. **Bachim made a motion to approve the changes in the recycling and refuse container policy and have to provide a CO before cans are delivered and charging for cans will happen once cans are delivered.** Brusberg seconded. Motion carried.

Finance Committee – Brusberg stated the committee had a meeting tonight. Committee talked about how to use some of the **increment on TID 1**, but that needs further talks. They also discussed making use of **ARPA dollars** for the community building and village hall by adding AEDs upstairs and downstairs at the community building and one at the village hall. The committee recommended doing the web design and setup for \$999 and sign up for hosting maintenance and support for \$515 and automatic Facebook syndication and the advanced search feature with predictive search and imbedded pdf search to make it more user friendly. The total would be about \$1,765 based

on the recommendation, and there's \$800 in the budget for the website. Bruner stated the only recurring fee is the \$515 per year. The other fees are a one-time charge. Kuhlman stated we currently pay \$500 for the annual fee. Brusberg stated this comes with a redesign every three years. Olson asked with the website redone, how would it work with customers looking at water bills with the new meter system. Kuhlman said that would probably be a link to another site that we would put on our website. Smith asked what the total would be for the first year. Brusberg said it would be a total for the first year of \$1,765 -- \$999 for setup, \$515 for hosting/maintenance, \$149 for automatic Facebook syndication, and \$99 for advanced search. The one-time fees are \$1,250 and annual is \$515. **Brennum made a motion to approve the website updates for the village.** Arndt seconded. Motion carried.

Brusberg stated the other item discussed was setting up a **sick leave retirement account**. He explained we would be establishing a liability account using dollars currently, likely within the unallocated balance, to set up dollars for when a person will retire. Employees add up sick leave hours over the course of time, convert to dollars, and those dollars are used to cover extension of medical insurance when they retire. The maximum hours for highest employee currently is 600 and another at 400-ish. The thought is not something likely to cover all at one point in time but to revisit at budget time and slowly build the bank up. The recommendation is to set aside \$10,000 currently, which is anywhere from \$25 to \$30 of an hourly rate and is roughly 300-400 hours covering with initial setup. Bruner said another point is as we get into budget time, we will have an idea of employees who may be considering retiring the following year and we can look at their sick hours balance to cover for following year. He thinks it's a good idea. Brusberg said we won't have to cover it in budget, and it covers for future so we don't have to come up with the whole amount unexpectedly. **Brennum made a motion to approve \$10,000 setup for retirement account.** Bachim seconded. Smith asked to specify where funds are coming from. Bruner said they would come from undesignated funds. **Brennum rescinded his motion and made a new motion to use \$10,000 from unallocated funds to set up a retirement account to be reevaluated yearly at budget time.** Bachim seconded. Bruner restated the motion. Motion carried.

Fire/EMS District Commission – Brusberg stated they had a district meeting in November. Initially there were 15 applicants for **fire chief position**. They did four in-person interviews with the fire district and then interviews with specific members, including officers and the district secretary-treasurer. One party backed out due to unforeseen circumstances. Three parties went through interviews. All went well. The last interview process took place last week. They will be moving forward at the next district meeting with likely an offer to a candidate. There was a **district meeting on November 17**. The intent was to have Oregon Fire/EMS district come down and have a discussion. They didn't come. Deanna from Town of Rutland spoke on some of the points from the Oregon EMS/fire district meeting. There is still a lot to flesh out. Ideally they will come down to a future meeting, but it doesn't sound like there's a desire anytime soon for them to attend a meeting. Brennum asked if anyone reached out to them. Brusberg wants to do that, because there's a lot of opinions, and he wants to get to the facts. The other thing that came up is the time is due for another **audit**. The parties in the past are not doing it, so the district secretary has reached out to several other firms to get someone to do the audit. Brennum asked if there were any highlights from what Town of Rutland had mentioned. Brusberg said she didn't have a lot of substance. She kept going back to the level of excellence with Oregon fire/EMS district and that service and availability could improve potentially with regionalization of services, but she kept reiterating that Oregon is kind of that level of excellence. He felt the words she used were characterizing the Brooklyn area as subservient.

Bruner would like to **thank the fire and EMS departments for the parade last night**. It was amazing. Brennum stated we were the best engine at the Stoughton parade. Bachim would like to recognize Firefighter Wicik and Captain Wicik for the work they did to decorate the vehicles.

Brennum made a motion at 7:40 p.m. to adjourn. Olson seconded. Motion carried.

Linda Kuhlman, WCMC, CMTW
Clerk-Treasurer

February 5, 2022

Free Family Movie Night

Doors Open at 6 pm

Movie Starts at 630 pm

At Brooklyn Community Bldg

More Details Coming Soon!



Pickleball is back at the Community Building

Monday through Friday from 8 am to 5 pm

Call the Clerk's Office for scheduling information

608-455-4201.



Current Get Fit Class Schedule

**Wednesday - 6:00pm
YOGA SLOW FLOW**



WIN A GIFT CARD!

#ExploreBrooklyn contest

Starting February 1, share a selfie from any Brooklyn area business, post it to the Brooklyn Area Chamber of Commerce Facebook page (@BrooklynACoC) with #ExploreBrooklyn (or email brooklynareachamber@gmail.com)

Drawings will take place every Friday during the month for a \$25 gift card. Grand prize drawing will be held March 4 for \$50 gift card.



Brooklyn Area Chamber of Commerce presents a

BUSINESS FAIR

MAY 3, 2022 – 5 to 8 p.m.

@Brooklyn Community Building

(50-50 raffle, door prizes, food,
activities for kids - more details to follow)

Broadband in Green County

SCAN THE QR CODE & TAKE
THE BROADBAND SPEEDTEST!

or visit

[www.greencountywi.org/397/
Broadband-Resources](http://www.greencountywi.org/397/Broadband-Resources)



**GREEN COUNTY IS WORKING TO ENSURE EVERYONE HAS
ACCESS TO QUALITY INTERNET CONNECTIVITY**

Internet speeds that fall below the FCC standards are eligible for federal and state grants. To improve internet connectivity throughout the county, the GREEN County Broadband Committee will use speed test data to work with internet providers and possibly apply for federal and state grants. We invite you to test your internet speeds by taking this speed test and contribute to the community broadband speed data.

To ensure comprehensive data, repeat the test at different times, different places and different days. Please also encourage your friends, family, colleagues and neighbors to take the test, since this will help create a better map showing where service is and is not adequate.

When performing the speed test, your address is not stored/saved! The information that is retained is: Speed Test Results & General Location where the test was performed.

Even if you don't have internet service, your input is important. You can still help by taking the speed test (at a family member's home, a neighbor's, etc.) clicking on "Enter an address with No Available Service" and completing the survey. The service map will record your address as having no access to internet service. You can also schedule a visit at any public library location and take the speed test using their public computer and internet access.



**GREEN
COUNTY**
WISCONSIN
there's an art to it.

January 2022 News from Your Senior Center

By Rachel Brickner

A number of people do not feel comfortable eating unmasked in a group. As the number of COVID cases continues to rise, that is reasonable. The Senior Center is offering a new option for people 60 and over to get a donation-based meal as a curbside pickup. That way, people have access to a nutritious meal that they can take home to eat.

Starting January 17, seniors can pick up a meal between 11:15 and 11:30 at the northeast corner of the Senior Center building. The meal must be reserved in advance (two business days) by calling 608-835-5801.

There is a vegetarian meal option available each day (you must request a vegetarian meal when you call to reserve your meal), and on Tuesdays there is a salad option. The salads change from week to week, and also must be requested when you reserve your meal. There is a no-concentrated-sweets meal option available upon request as well.

Senior Center meals are available to those 60 and over and do require the completion of basic demographic paperwork for the first meal. That paperwork can be completed when the call is made to reserve the meal.

A person can order meals to pick up five days each week, or just once in a while.

The meal menu is available in the Senior Center Newsletter. The Newsletter can be acquired several ways. You can call the Center and request that it be emailed to you. You can stop at the Center and pick it up. You can have the Newsletter mailed to you for \$6.00 per year. Or you can go to the Village of Oregon's website and click on the Senior Center tab and go from there to the Newsletter.

We hope that you will take a look at the menu and consider whether a pickup meal might be an appropriate nutrition option for you! Please call the Center at 608-835-5801 with any questions or to reserve a meal for pickup.

Click on link below to
read the
[January 2022](#)
[Senior Center Newsletter](#)



Oregon Public Library



Sign up will open again in
February 2022!

Contact Kelly the Librarian
at kallen@oregonlibrary.org (link sends e-mail) if you have any questions about
Teen Services.

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Sign up at  
[www.oregonpubliclibrary.org](http://www.oregonpubliclibrary.org)  
to receive the Oregon Public Library  
The BUZZ E-Newsletter





## 2022 PET LICENSE FEES

Dane County dog licenses are \$17.00 per spayed or neutered and \$22.00 per unaltered.

Green County dog licenses are \$12.00 per spayed or neutered and \$17.00 for unaltered.

Cat license fees are \$5.00. Licenses for 2022 can be obtained from the Village Clerk's office.

Current rabies vaccination information needs to be provided to obtain license.

If you have any questions, please call the Clerk's office at 455-4201 et. 1 or 2.

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The owner or user of each mailbox shall, within twenty-four (24) hours after the end of each snowfall, remove all snow and ice which has fallen or accumulated in front of said mailbox, and shall remove the snow and ice away from the curb or area in front of the mailbox a minimum of fifteen (15) feet on each side of said mailbox.



Please clear snow from around fire hydrants.

Snow Removal from Sidewalks



All sidewalks must be cleared of snow within 24 hours of snowfall ending. Snow **may not** be put into the street.

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**Snow Blowing or Shoveling Snow back into the road is not legal - Per Wisconsin State Statute 346.94 (5) PLACING INJURIOUS SUBSTANCE ON HIGHWAY.** No person shall place or cause to be placed upon a highway any foreign substance which is or may be injurious to any vehicle or part thereof.

***We ask that you be considerate and not place snow back into the road when cleaning your sidewalks/driveways. This causes a financial burden and can cause accidents with injuries.***

***Thank you for your help.***

# February

2022

| Sunday                                                              | Monday                                                          | Tuesday                                                    | Wednesday                                                             | Thursday                                                                                                   | Friday                         | Saturday                                                                               |
|---------------------------------------------------------------------|-----------------------------------------------------------------|------------------------------------------------------------|-----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|--------------------------------|----------------------------------------------------------------------------------------|
| Pickleball & Yoga are held at the Community Bldg 102 N. Rutland Ave | **\$5/Tire – Contact Clerk's Office for stickers 608-455-4201   | Pickleball 8a-5p <sup>1</sup>                              | <b>Garbage/Recycling</b><br>Pickleball 8a-5p <sup>2</sup><br>Yoga 6p  | Pickleball 8a-9p <sup>3</sup><br>Bookmobile Gazebo 515p-630p                                               | Pickleball 8a-5p <sup>4</sup>  | Free Family Movie Night <sup>5</sup><br>Community Bldg Doors Open at 6p, Movie at 630p |
| <sup>6</sup>                                                        | Pickleball 8a-5p <sup>7</sup>                                   | Pickleball 8a-5p <sup>8</sup><br>** Tires, Oil & Batteries | <b>Garbage</b><br>Pickleball 8a-5p <sup>9</sup><br>Yoga 6p            | Pickleball 8a-9p <sup>10</sup><br>Bookmobile Gazebo 515p-630p                                              | Pickleball 8a-5p <sup>11</sup> | <sup>12</sup>                                                                          |
| <sup>13</sup>                                                       | Pickleball 8a-5p <sup>14</sup><br><b>Village Board Mtg 630p</b> | Pickleball 8a-5p <sup>15</sup>                             | <b>Garbage/Recycling</b><br>Pickleball 8a-5p <sup>16</sup><br>Yoga 6p | Pickleball 8a-9p <sup>17</sup><br><b>Planning &amp; Zoning Meeting 630p</b><br>Bookmobile Gazebo 515p-630p | Pickleball 8a-5p <sup>18</sup> | <sup>19</sup>                                                                          |
| <sup>20</sup>                                                       | Pickleball 8a-5p <sup>21</sup>                                  | Pickleball 8a-5p <sup>22</sup>                             | <b>Garbage</b><br>Pickleball 8a-5p <sup>23</sup><br>Yoga 6p           | Pickleball 8a-9p <sup>24</sup><br>Bookmobile Gazebo 515p-630p                                              | Pickleball 8a-5p <sup>25</sup> | <sup>26</sup>                                                                          |
| <sup>27</sup>                                                       | Pickleball 8a-5p <sup>28</sup><br><b>Village Board Mtg 630p</b> |                                                            |                                                                       |                                                                                                            |                                |                                                                                        |